

CITY OF WILBURTON
REGULAR MEETING
July 13, 2023, 5:30 P.M.
City Hall, Wilburton, OK

MANNER OF NOTIFICATION Public Notice posted on the front entrance door of Wilburton City Hall,
4:00pm, July 10th, 2023; 300 West Main Street, Wilburton, OK 74578

ROLL CALL:
ALLEN LITTLEJOHN..... WARD 1
TERRY HAYNES WARD 2
SARA JANE COCKE..... WARD 3
JAYME GOAD WARD 4
JULIA KENDALL..... WARD 5

CITIZENS COMMENTS: *(Sign in prior to the meeting to speak up to 3 minutes about a specific agenda item.)*

- 1. Discuss and Take Action to Approve Consent Agenda:
 - A. Minutes of Regular City Council Meeting June 8, 2023.
 - B. Minutes of Special City Council Meeting June 13, 2023
 - C. June 2023 Claims for Payment.
 - D. Payment of Payrolls July14 through August 10, 2023.
 - E. Renew Ballpark Lease Agreement between Wilburton Public Schools and City of Wilburton.
 - F. Universal Fire Equipment Co. Maintenance Contract for Semi-Annual Inspection at \$80 per Inspection of Fire Suppression System at Senor Citizen Center.
 - G. Letter of Engagement with Arledge & Associates for FY22-23 Audit.
 - H. Letter of Engagement with Crawford & Associates for Services for FY 23-24.
 - I. Invoice for \$4048 from Sutterfield Technologies for Annual Software Licensing.
- 2. Presentation of Advance City/Community Planning for 2024 Eclipse.
Presented by Amanda Byers. Executive Director, Latimer County Tourism **DISCUSSION ONLY**
- 3. Discuss and Take Action to Approve Oklahoma Municipal Assurance Group (OMAG) Recognition Program to include Annual Approvals of Handbook; Training List; and Stability Test.
- 4. Discuss and Take Action to Approve Contract between Latimer County Sheriff’s Office and City of Wilburton Police Department to end June 1, 2024.
- 5. Discuss and Take Action to Approve \$5600 for Chamber of Commerce for 2023 Fireworks Display.
- 6. Discuss and Take Action to Approve Mission Carpet Invoice for \$9555.75 for Wilburton Library, Franklin Room, and Approve Budget Amendment 24-01 to move \$9556 from Capital Improvement Fund: Contingency-Misc. to General Govt.-Capital Outlay.
- 7. Discuss and Take Action to Approve Soliciting Bids for Metal Building to Replace Shop Building Using ARPA Funds.
- 8. Discuss and Take Action to Approve Increasing Mayor’s Encumber Limit to \$8,000 on Purchases Without a Vote of the City Council.
- 9. Discuss and Take Action to Approve \$18,318.63 Payment and Use of \$15,936.37 Escrow Credit for Total Payment of \$34,255.00 for FY 23-24 OMAG Workers Compensation Plan.
- 10. Discuss and Take Action to Approve Final Budget Amendments (BA) for FY 22-23. (See Attached BA List)
- 11. Discuss and Take Action to Approve City Planning and Zoning Commission Members:
Lance Mathis; Bridgett Norman; Dustin Scott; Chad Donoley; Mandy Gorham.
- 12. Discuss and Take Action to Approve Board of Adjustments Commission Members:
Will Cocke; Zach Chavez; Caitlyn Parker; Brittany Grossnicklaus; Warner Bedford.
- 13. Discuss and Take Action to Approve Economic Development Committee Members:
Jonathan Wynn; Jason Conley; Heather Watson; Jara James; Jake Junell;
Amanda Byers; Cindy Dye; Mike Musgrove; Amy Armstrong.
- 14. New Business
- 15. Adjourn